

# Blackledge Men's Golf Association By-Laws

## **ARTICLE 1: NAME**

- (A) This organization shall be known as "BLACKLEDGE MEN'S GOLF ASSOCIATION." ("BMGA").
- (B) The objectives of BMGA are:
- to promote greater interest in the game of golf;
  - to regulate the activities of the 18 hole golfer members;
  - to schedule competitive tournaments including a BMGA Club Championship; to be open to all male amateur golfers;
  - to create new friendships and encourage good sportsmanship.

## **ARTICLE 2: BY-LAWS**

- (A) The by-laws of BMGA shall in all respects comply with the general U.S.G.A. Rules of Golf and be dedicated to the best interests of BMGA and its membership.
- (B) The BY-LAWS may be amended by a 2/3 vote of the members present at a regular or special meeting. The membership shall be notified of proposed changes in writing thirty (30) days prior to the meeting.

## **ARTICLE 3: MEMBERSHIPS**

**BMGA** shall comprise male amateur golfers.

- (A) Each member in good standing has the right to nominate and vote, express opinions on all subjects before the club, to attend all meetings and express views, arguments and opinions on all matters and business, including candidates for office, and generally to participate in the activities of the club.
- (B) Any member who in any way takes action which is deemed detrimental to the organization shall be considered to be in conduct unbecoming a member and face expulsion.
- (C) Lifetime membership will be considered for members over the age of 80 with 20 yrs membership in BMGA.
- (D) Minimum age for membership is 18.

## **ARTICLE 4: FISCAL YEAR**

- (A) The fiscal year of this organization shall begin on January 1 and end on December 31 for reporting and accounting.

## **ARTICLE 5: POWER OF ADMINISTRATION**

- (A) The **BMGA** Board of Governors is the highest authority of this club.
- (B) The **BMGA** Board of Governors shall consist of the President, Vice President, Secretary, Treasurer, Tournament Committee Chairman, Handicap Committee Chairman, Membership Committee Chairman, Social Committee Chairman, Publication Committee Chairman, Web Communication Chairman and the Immediate Past President. A quorum shall consist of a majority of the members of the Board. *Because of the complexity or nature of the position, the posts of President, Treasurer, Handicap Committee Chairman, Publication Committee Chairman, Web Communication Chairman and the Immediate past President shall serve two year terms.*
- (C) Any Board member who is absent from two meetings of the Board without being excused by the President will be requested to forfeit position on the board as well as elected position. If such an occasion occurs, the member will be replaced as provided in these By-Laws.
- (D) Because of the requirements of the position, the following posts require the following technical or computer-based skills:

<i>Post</i>	<i>Skill</i>
<i>Secretary</i>	<i>Computer proficient in a PC word processor- e.g., MS Word;</i>
<i>Treasurer</i>	<i>Computer proficient in PC accounting systems- e.g., Quicken</i>
<i>Handicap Committee Chairman</i>	<i>Computer proficient in PC Database software</i>
<i>Membership Committee Chairman</i>	<i>Computer proficient with PC integrated software suites- e.g., MS Office (Word, Excel &amp; basic mailmerge functions);</i>
<i>Publication Committee Chairman</i>	<i>Computer proficient with desk top publishing- e.g., MS Word, Excel, label packages, etc.</i>

(E) In the event of vacancies on the Board after the annual elections, such vacancies shall be filled by a 2/3 vote of the Board. The Board of Governors shall:

Have general charge and control of the affairs, funds, and property of the Club.

Make and amend its own rules and make other rules and regulations not inconsistent with the BY-LAWS.

Hear appeals from the members who are dissatisfied with decisions reached by any committee.

Suspend, censure or expel a member by 2/3 vote of the Board when action is warranted.

Serve as a grievance committee, receive and hear all complaints in writing from any member and make a full investigation.

When necessary, formulate and propose amendments to the BY-LAWS [as found necessary] for action by the membership.

(F) The Board of Governors may call a special meeting of the Club at any time or a member may submit a petition signed by 1/8 membership requesting such a special meeting, with at least one week's notice of time and place of meeting to members; quorum shall consist of the simple majority present.

(G) The Order of business at Board of Governor's meetings shall be:

- 1) Roll Call
- 2) Members' Forum
- 3) Reading of minutes and action and correction thereon;
- 4) Reading of treasurer's report and action
- 5) Reports from president and vice- president
- 6) Reports from all committee chairmen
- 7) Unfinished business
- 8) New business
- 9) Adjournment.

## **ARTICLE 6: MEETINGS**

(A) A regular meeting of the Board of Governors shall be held at least monthly on the second Wednesday of the month at 6:00 p.m. at the BCC Clubhouse or a convenient alternative location. the President or his designee shall determine date, time and place and notify other Board members at least a week in advance.

(B) Special meetings may be called by the President whenever it is considered necessary.

(C) A simple majority of elected officers may transact business at all meetings.

(D) Notification of all meetings shall be posted at least 7 days in advance on the BMGA bulletin board, other than the regularly scheduled monthly meeting.

(E) Any member may attend the regularly scheduled monthly meeting to voice an opinion or concern during the public part of the meeting but cannot vote on issues before the officers.

(F) There shall be one meeting in the Spring to open the golfing season, welcome new members, present the budget, and conduct such business as is necessary.

(G) There shall be one meeting in the Fall for presentation of tournament prizes and Treasurer's Report, election of officers and committee chairmen, and any other business.

## **ARTICLE 7: OFFICERS**

- (A) The club shall have the following officers: President, Vice President, Secretary, Treasurer, Immediate Past President, Handicap Chairman, Membership Chairman, Publications Chairman, Social Chairman, Tournament Committee, Web Communication Chairman
- (B) If any office(s), other than that of President, remain vacant at the last meeting of the golf year, the position(s) may be appointed by the Board of Governors.

## **ARTICLE 8: DUTIES OF THE OFFICE**

### **(A) PRESIDENT**

- A - Presides over all monthly Board meetings;
- B - Gives annual report at end of season.
- C - Automatically Selected from the prior year's Board of Governors.

### **(B) VICE-PRESIDENT:**

- A - Assists President and fulfills the direction of the president in his absence or period of incapacity.
- B - Heads Rules Committee.
- C - Chairman of the Nominating Committee

### **(C) SECRETARY:**

- A - Keeps and publishes minutes of all board and business meetings

### **(D) TREASURER:**

- A - Keeps account of all money.
- B - Disburses funds as requested with submission of paid receipts.
- C - Signs checks up to \$5000 checks in excess of \$5000 shall be signed by both the President and the Treasurer;

### **(E) HANDICAP COMMITTEE CHAIRMAN:**

- A - Responsible for all phases of handicapping.
- B - Recruits Handicap Committee as needed.
- C - Maintains & updates Golf Handicap Information Network ("GHIN") database, including uploads, special reports..

### **(F) TOURNAMENT COMMITTEE CHAIRMAN:**

- A - Plans and conducts all competitions.
- B - Prepares events before the start of the season and presents them to the Board of Governors for approval.
- C - Recruits a Tournament Committee as needed.

### **(G) MEMBERSHIP COMMITTEE CHAIRMAN:**

- A - Responsible for all phases of recruiting and filling membership.
- B - Responsible for preparing New and Renewal membership applications to be sent to membership.
- C - Recruits a Membership Committee as needed.

### **(H) PUBLICATIONS COMMITTEE CHAIRMAN:**

- A - Responsible for producing all communications sent to the membership, including (but not limited to)
  - Social event notifications & invitations,
  - Tournament Schedules,
  - Competition Notices & Descriptions,
  - General Newsletters

### **(I) WEB COMMUNICATIONS COMMITTEE CHAIRMAN:**

- A - Responsible for BMGA Website upkeep and development.
- B - Make sure website is current and up to date.

### **(I) SOCIAL COMMITTEE CHAIRMAN:**

- A - Responsible for all social events other than scheduled tournament events.
- B - Recruits a Social Committee as needed.

## **ARTICLE 9: ELIGIBILITY FOR OFFICE**

- (A) Any member is eligible for office other than President (the President is chosen from the Board) providing he is considered in good standing at the time.

### **ARTICLE 10: ELECTIONS**

- (A) At least thirty (30) days before the Fall Meeting, this committee shall prepare a slate of officers of the Association to be posted for viewing on the BMGA Bulletin Board. Nominations will also be accepted from the floor during the meeting.
- (B) In the event of incomplete nominations, the incumbent Board, at its first meeting, shall be responsible for filling the vacancy or vacancies.

### **ARTICLE 11: FINANCES**

- (A) Dues shall be no less than \$125 annually, Not to include Prepaid Tournament Coupons.

### **ARTICLE 12: TOURNAMENTS - GENERAL INFORMATION**

- (A) As a general rule, all tournaments will be one day events played on either Saturdays, Sundays, or Holidays.

### **ARTICLE 13: RESPONSIBILITIES OF MEMBERS**

- (A) Familiarizing themselves with the Rules of Golf, local rules, and all conditions under which a competition is being played.
- (B) Appearing at the first tee promptly, ready for play at his scheduled time.
- (C) Reporting the results of each round of play upon completion.
- (D) Marking score cards correctly and having them properly signed, attested, and dated.
- (E) Insuring that all scores, high or low, are entered into the handicap system computer for the players scoring record. Scorecards are placed in the scorecard box.
- (F) Observing strictly the Rules of Golf, the etiquette of golf, and the traditions of the game.
- (G) Entering match play only if prepared to play all matches.
- (H) Notifying the Pro Shop staff of their intent of competing in events as soon as possible after event has been posted.
- (I) Obtaining and Confirming their own starting times for all events.
- (J) Each member is individually responsible for signing his name on the entry sheet in advance for events in which he intends to participate.
- (K) Unless BMGA or its designee has been notified **48** hours in advance, any member not present for the tournament which he has signed up to play may be assessed a fine equal to "Green's Fees," whether a course member or non-course member fills the time slot, and he will be declared ineligible to participate in future events until such fine is paid.
- (L) Each member shall remit with their membership fee, a prepaid tournament registration fee, which shall cover 10 tournaments to be conducted during the following golf season and each member shall receive credit for such prepayment.
- (M) Each member signed up for a tee time in the BMGA members allotted times is required to pay the tournament entry fee for that days scheduled event.
- (N) Each member shall participate in a required number of 10 events throughout the season to maintain renewal eligibility for next season.

### **ARTICLE 14: APPEALS**

- (A) Any member dissatisfied with any action or decision of the club's officers may make his appeal to the Board of Governors in writing.

### **ARTICLE 15: AMENDMENTS**

- (A) These by-laws may be amended by making a motion stating the amendment sought to a membership meeting or any meeting as provided for under Article 6. The motion will then be put before the membership for discussion and a vote. The membership may adopt an amendment by a simple-majority in the voting.